MAPLE GROVE CEMETERY AUTHORITY OVID, MICHIGAN

FINANCIAL STATEMENTS

DECEMBER 31, 2007

Michigan Department of Treasury 496 (02/06) Auditing Procedures Report

Issued under P.A. 2 of	1968, as amended and P.A.	71 of 1919, as amended.
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Issued under P.A. 2 of 1968, as amended and P.A.	. 71 of 1919, a	s amended.			_	
Local Unit of Government Type	_		Local Unit Na			County
County City Twp	Village [X Other	Maple Gro	ove Cemetery Authority		Clinton
'	nion Date	_		Date Audit Report Submitted	to State	
December 31, 2007	ebruary 25	5, 2008		(spril 2,	2008	
We affirm that:					_	
We are certified public accountants licer	nsed to pra	ctice in M	ichigan.			
We further affirm the following material,	"no" respoi	nses have	been disclo	sed in the financial stateme	ents, includ	ling the notes, or in the
Management Letter (report of comments	s and recor	nmendati	ons).			
S Check each applicable	box below	v. (See ins	structions for	r further detail.)		
1. All required component or reporting entity notes to					ncial stater	ments and/or disclosed in the
				unit's unreserved fund balar budget for expenditures.	nces/unres	tricted net assets
3. 🗵 📋 The local unit is in comp	liance with	the Unifo	m Chart of	Accounts issued by the Dep	artment of	Treasury.
4. 🛛 📋 The local unit has adopte	ed a budge	t for all re	quired funds	3.		
5. X A public hearing on the b	budget was	held in a	ccordance w	rith State statute.		
6. 🗵 📋 The local unit has not vio	olated the N	/Junicipal I	Finance Act,	an order issued under the	Emergenc	y Municipal Loan Act, or
ū	other guidance as issued by the Local Audit and Finance Division. The local unit has not been delinquent in distributing tax revenues that were collected for another taxing unit.					
	The local unit only holds deposits/investments that comply with statutory requirements.					
9. 🗵 🗍 The local unit has no ille	The local unit has no illegal or unauthorized expenditures that came to our attention as defined in the Bulletin for					
Audits of Local Units of Government in Michigan, as revised (see Appendix H of Bulletin). 10. There are no indications of defalcation, fraud or embezzlement, which came to our attention during the course of our audit that have not been previously communicated to the Local Audit and Finance Division (LAFD). If there is such activity that has						
not been communicated,	•					
11. The local unit is free of re	•		on previous	s years.		
12. 🗵 🗌 The audit opinion is UNC			0400 04			. 1
13. The local unit has comple accepted accounting pring			GASB 34 as	s modified by MCGAA State	ement#/a	ind other generally
14. 🗵 📋 The board or council app	proves all in	voices pr	ior to payme	nt as required by charter or	statute.	
15. 🗵 🗌 To our knowledge, bank	reconciliati	ons that w	vere reviewe	ed were performed timely.		
If a local unit of government (authorities and commissions included) is operating within the boundaries of the audited entity and is not included in this or any other audit report, nor do they obtain a stand-alone audit, please enclose the name(s), address(es), and a description(s) of the authority and/or commission. I, the undersigned, certify that this statement is complete and accurate in all respects.						
We have enclosed the following:		Enclosed		ed (enter a brief justification)		
Financial Statements		\times				
The letter of Comments and Recomme	The letter of Comments and Recommendations					
Other (Describe)						
Certified Public Accountant (Firm Name)				Telephone Number		
Demis and Wenzlick, PC				989-723-8227	,	
Street Address	004			City	1 1	Zip
217 N. Washington Street, Suite 2	.01	Drie	ted Name	Owosso	MI License Nu	48867

Geraldine Terry, C.P.A.

1101026880

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MAPLE GROVE CEMETERY AUTHORITY

OVID, MICHIGAN

BOARD OF TRUSTEES

DECEMBER 31, 2007

Mr. Larry Ordiway

Ms. Carolyn Stilwell

Ms. Delores Simpson

Treasurer

Ms. Ofelia Padilla

Member

Ms. Waneta Byrnes

Mr. Charles Simpson

Member

Mr. Paul Dutton

Chairperson

Member



James Demis, Jr., C.P.A.

Lori S. Chant, C.P.A.

Geraldine Terry, C.P.A.

LaVearn G. Wenzlick, C.P.A.

DEMIS and WENZLICK, P.C.

Certified Public Accountants

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INDEPENDENT AUDITOR'S REPORT

Tracy Bublitz
Vickie Clayton
Carol Demis
Jeannette Gaitskill
Kathy Kimmerer
Erica Marks
Janis Mead
Tammy Pappas
David Pullen
Dean Roach
Vicki Schuler
Joyce Simmons
Barbara Wenzlick
Bruce Wenzlick

Members of the Maple Grove Cemetery Authority Ovid, Michigan Clinton County, Michigan

We have audited the accompanying financial statements of the Maple Grove Cemetery Authority's governmental activities, business-type activities, and each major fund as of and for the year ended. December 31, 2007. These financial statements are the responsibility of the Maple Grove Cemetery Authority's management. Our responsibility is to express an opinion on these general-purpose financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the general-purpose financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

The Maple Grove Cemetery Authority has elected to comply with the provisions of Governmental Accounting Standards Board Statement #34, with the exception of the managements' discussion and analysis letter. The basic financial statements were prepared on the accrual basis of accounting, which is a basis of accounting generally accepted in the United States of America. GASB 34 requires managements' discussion and analysis which has not been presented.

In our opinion, except for the non-application of GASB 34 (managements' discussion and analysis), the financial statements referred to above present fairly, in all material respects, the financial position of the Maple Grove Cemetery Authority's governmental activities, business-type activities, and all major funds as of December 31, 2007, and the results of its operations for the period then ended in conformity with accounting principles generally accepted in the United States of America.

Our report of comments and recommendations has been submitted under date of February 25, 2008.

Certified Public Accountants

Demis and Weight, P.C.

Owosso, Michigan February 25, 2008



MAPLE GROVE CEMETERY AUTHORITY STATEMENT OF NET ASSETS DECEMBER 31, 2007

	Governmental <u>Activities</u>
ASSETS Current Assets: Cash and Cash Equivalents Prepaid Insurance TOTAL CURRENT ASSETS	\$20,007
Non-Current Assets: Capital Assets Net of Accumulated Depreciation TOTAL ASSETS	<u>52,692</u> \$ <u>72,799</u>
LIABILITIES	\$ 275
NET ASSETS: Invested in Capital Assets, Net of Related Debt Unrestricted TOTAL NET ASSETS	\$52,692 <u>19,832</u> \$72,524

MAPLE GROVE CEMETERY AUTHORITY STATEMENT OF ACTIVITIES YEAR ENDED DECEMBER 31, 2007

		Program Revenues		Net Revenue & Change in Net Assets
Function/Program	<u>Expenses</u>	Charges For Services	Operating Grants & Contributions	Gov't Activities
Governmental Activities: General Government Cemetery Services/Operations	\$ <u>28.407</u>	\$ <u>17,860</u>	\$ <u>5,858</u>	\$ (4,689)
General Revenues: Interest				530
TOTAL GENERAL REVENUES				\$ <u>530</u>
CHANGE IN NET ASSETS				\$ (4,159)
Net Assets, Beginning of Year				76,683
NET ASSETS, END OF YEAR				\$ <u>72,524</u>

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MAPLE GROVE CEMETERY AUTHORITY GOVERNMENTAL FUND BALANCE SHEET DECEMBER 31, 2007

	Special <u>Revenue</u>
ASSETS: Cash & Cash Equivalents	\$20,007
Prepaid Insurance	100
TOTAL ASSETS	\$ <u>20,107</u>
LIABILITIES & FUND BALANCE: Liabilities	\$ 275
FUND BALANCE Fund Balances: Unreserved	
Undesignated	19,832
TOTAL LIABILITIES & FUND BALANCE	\$20.107

MAPLE GROVE CEMETERY AUTHORITY RECONCILIATION OF THE GOVERNMENTAL FUND BALANCE SHEET TO THE STATEMENT OF NET ASSETS DECEMBER 31, 2007

TOTAL FUND BALANCE - GOVERNMENTAL FUNDS

\$19,832

Amounts reported for the governmental activities in the statement of net assets are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in the governmental funds.

The cost of capital assets is \$59,957 Accumulated depreciation is \$(7,265)

52,692

NET ASSETS OF GOVERNMENTAL ACTIVITIES

\$72,524

MAPLE GROVE CEMETERY AUTHORITY SPECIAL REVENUE FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE – GOVERNMENTAL FUND YEAR ENDED DECEMBER 31, 2007

REVENUES: Charges for Services Interest Donations TOTAL REVENUES	\$17,860 530 _ <u>5,858</u> \$24,248
EXPENDITURES: Current: General Government TOTAL EXPENDITURES	27,897 \$27,897
EXCESS OF REVENUES (UNDER) EXPENDITURES	\$ (3,649)
Fund Balance, Beginning of Year	23,481
FUND BALANCE, END OF YEAR	\$19.832

MAPLE GROVE CEMETERY AUTHORITY RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES DECEMBER 31, 2007

NET CHANGE IN FUND BALANCES – TOTAL GOVERNMENTAL FUNDS

\$(3,649)

Amounts reported for governmental activities in the statement of activities are different because:

Capital outlays are reported as expenditures in governmental funds. However, in the statement of activities, the cost of capital assets is allocated over their estimated useful lives as depreciation expense. In the current period, these amounts are:

Depreciation Expense

(510)

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES

\$<u>(4.159)</u>

NOTE A – DESCRIPTION OF CEMETERY AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Under Public Act 215 of 1937, as amended by Public Act 366 of 1980, MCL 128.2, the Village of Ovid and the Townships of Ovid and Middlebury created the Maple Grove Cemetery Authority. Public Act 215 defines the Cemetery's legal status as "an Authority under Section 6 of Article IX of the State Constitution of 1963" thereby classifying the Cemetery as a Michigan Municipal Corporation. The Authority has no stockholders, and all monies received are to be used for certain specified purposes in accordance with the by-laws of the Cemetery.

The governing body of the Authority is a board which is comprised of six (6) members; two (2) appointed by the Village of Ovid, two (2) appointed by the Township of Ovid, and two (2) appointed by the Township of Middlebury for a term of one (1) year.

The Maple Grove Cemetery Authority's goal is to acquire, own, operate, maintain and sell real and personal property used for purposes of a cemetery or burial ground in the Ovid area. The majority of the Authority's revenue is derived from charges for services which are charged to each individual for lot sales, burials, etc. Each municipality involved shall provide an equal annual per capita amount for its portion of the anticipated expenditure amount over anticipated revenues, if needed.

1 - REPORTING ENTITY

As required by accounting principles generally accepted in the United States of America; GASB Statement 14, The Financial Reporting Entity; and Statement of Michigan Governmental Accounting and Auditing No. 5, these financial statements present all financial activities of the Maple Grove Cemetery Authority. The Maple Grove Cemetery Authority has no activities that would be classified as component units.

2 – BASIS OF PRESENTATION

GOVERNMENT-WIDE FINANCIAL STATEMENTS

The statement of net assets and the statement of activities (the government-wide statements) present information for the Authority as a whole.

The statement of activities presents the direct functional expenses of the Authority and the program revenues that support them. Direct expenses are specifically associated with a service, program, or department and are therefore clearly identifiable to a particular function. Program revenues are associated with specific functions and include charges to recipients of goods or services and grants and contributions that are restricted to meeting the operations or capital requirements of the function. Revenues that are not required to be presented as program revenues are general revenues. This includes all appropriations, interest, and other general revenues and shows how governmental functions are either self-financing or supported by the general revenues of the Authority.

NOTE A- SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

FUND FINANCIAL STATEMENTS

The General Fund is presented using the current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of this fund present increases (i.e., revenues) and decreases (i.e., expenditures) in net current assets.

The major fund of the Authority is:

GENERAL FUND – The General Fund is the general operating fund of the Authority. It is used to account for all financial records.

3 - MEASUREMENT FOCUS

The government-wide financial statements presented using the economic resources measurement focus, similar to that used by business enterprises or not-for-profit organizations. Because another measurement focus is used in the governmental fund financial statements, reconciliations to the government-wide statements are provided that explain the differences in detail.

All governmental funds are presented using the current financial resources measurement focus. With this measurement focus, only current assets and current liabilities generally are included on the balance sheet. Operating statements of these funds present increases (i.e., revenues and other financing sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

4 - BASIS OF ACCOUNTING

Basis of accounting refers to the timing under which transactions are recognizing for financial reporting purposes. Governmental fund financial statements use the modified accrual basis of accounting. The government-wide financial statements are prepared using the accrual basis of accounting.

Under the accrual basis of accounting, revenue is recorded in the period in which it is earned and expenses are recorded when incurred, regardless of the timing of related cash flows. Revenues for grants, entitlements, and donations are recognized when all eligibility requirements imposed by the provider have been met. Deferred revenue is recorded when resources are received by the Cemetery before it has legal claim to them, such as when grant monies are received prior to the incurrence of qualified expenditures.

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

4 – BASIS OF ACCOUNTING (CONTINUED)

Under the modified accrual basis of accounting, revenues are recognized when susceptible to accrual (i.e., when they become measurable and available). "Measurable" means the amount of the transaction can be determined and "available" means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. Revenues susceptible to accrual include property taxes, state and federal aid, and interest revenue. Other revenues are not susceptible to accrual because generally they are not measurable until received in cash. Expenditures are recorded when the related fund liability is incurred, except for principal and interest on long-term debt which are recorded when due.

5 - BUDGET AND BUDGETARY ACCOUNTING

The budget is adopted on a basis consistent with accounting principles generally accepted in the United States of America. An annual appropriated budget is adopted for the Governmental Fund.

The Cemetery does not maintain a formalized encumbrance accounting system. All annual appropriations lapse at fiscal year end.

The Cemetery follows these procedures in establishing the budgetary data reflected in the financial statements:

- A The Cemetery prepares the proposed operating budget for the fiscal year commencing January 1. The operating budget includes proposed expenditures and resources to finance them.
- B Prior to incurring significant expenditures, the budget is legally enacted through Cemetery Board action.
- C The budget is legally adopted at the total expenditure level; however, it is maintained at the account level for control purposes.
- D Budgeted amounts are reported as originally adopted or amended by the Cemetery Board during the year.

6 - CASH AND CASH EQUIVALENTS

Cash consisted of savings and checking accounts.

NOTE A – SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

7 - CAPITAL ASSETS

Capital assets include land, buildings and improvements, and furniture and equipment are recorded (Net of accumulated depreciation, if applicable) in the government-wide financial statements. All assets with a useful life exceeding five (5) years and an initial cost of \$1,000 or more are recorded as capital assets. Capital assets are not recorded in the governmental funds. Instead, capital acquisition and construction are reflected as expenditures in governmental funds, and the related assets are reported in the government-wide financial statements. Purchased assets are valued at cost where historical records are available and at an estimated historical cost where no historical records exist. Donated capital assets are valued at their estimated fair market value on the date received.

The cost of normal maintenance and repairs that do not add to the value of the asset or materially extend asset lives are not capitalized. Depreciation is computed using the straight-line method over the following useful lives:

Building and improvements
Equipment and furniture

20-50 years 5- 7 years

The Cemetery has no assets that would be classified as infrastructure assets.

8 - COMPARATIVE DATA

Comparative data for the prior year has not been presented in each of the statements since their inclusion would make the statements unduly complex and difficult to read.

NOTE B – CASH AND CASH EQUIVALENTS

In accordance with Michigan Complied Laws, the Maple Grove Cemetery Authority is authorized to invest in the following investment vehicles:

- 1 Bonds, securities, and other obligations of the United States or an agency or instrumentality of the United States.
- 2 Certificates of deposit, savings accounts, deposit accounts, or depository receipts of a bank which is a member of the Federal Deposit Insurance Corporation (FDIC) or a savings and loan association which is a member of the Federal Savings and Loan Insurance Corporation (FSLIC) or a credit union which is insured by the National Credit Union Administration, but only if the bank, savings and loan association, or credit union is eligible to be a depository of surplus funds belonging to the State under Section 5 or 6 of Act No. 105 of the Public Act of 1855, as amended, being Section 21.145 and 21.146 of the Michigan Compiled Laws.

NOTE B – CASH AND CASH EQUIVALENTS (CONTINUED)

- 3 Commercial paper rated at the time or purchase within the three (3) highest classifications established by not less than two (2) standard rating services and which matures not more than 270 days after the date of purchase.
- 4 The United States government of federal agency obligations repurchase agreements.
- 5 Bankers acceptance of United States banks.
- 6 Mutual funds composed of investment vehicles, which are legal for direct investment by local units of government in Michigan.

Federal Deposit Insurance Corporation (FDIC), Federal Savings and Loan Insurance Corporation (FSLIC), and the National Credit Union Administration (NCUA) regulations provide that deposits of governmental units are to be separately insured for savings deposits and demand deposits up to \$100,000 each. Furthermore, if specific deposits are regulated by statute or bond indenture, these specific deposits are to be separately insured for the amount of \$100,000. Michigan Compiled Laws allow for collateralization of government deposits if the assets for pledging are acceptable to the State Treasurer under Section 3 of 1855 PA 105, MCL 21.143, to secure deposits of State surplus funds, securities issued by the Federal Loan Mortgage Corporation, Federal National Mortgage Association, or Government National Mortgage Association.

DEPOSITS

As of December 31, 2007, the bank balances and insured values for each investment are as follows:

Account Type	Balance 12-31-07	FDIC Insured	Uninsured
Checking & Savings	\$14,149	\$14,149	\$ -0-
Certificates of Deposit	<u>5,858</u>	<u>5,858</u>	0-
TOTAL	\$20,007	\$ <u>20,007</u>	\$ -0-

Deposits of the Authority are at federally insured banks located in the State of Michigan with all accounts maintained in the name of the Authority. As of December 31, 2007, the Authority's accounts were insured by the FDIC for \$20,007.

NOTE B - CASH AND CASH EQUIVALENTS (CONTINUED)

CREDIT RISK

State law limits investments in certain types of investments to a prime or better rating issued by nationally recognized statistical rating organizations (NRSRO's). The Authority has not adopted a policy that indicates how the Authority will minimize credit risk if/when the Authority has investments that are subject to this type of risk.

INTEREST RATE RISK

The Authority has not adopted a policy that indicates how the Authority will minimize interest rate risk, which is the risk that the market value of securities in the portfolio will fall due to changes in market interest rates, by limiting the weighted average maturity of its investment portfolio to less than a given period of time, if/when the Authority has investments that are subjected to this type of risk.

CONCENTRATION OF CREDIT RISK

The Authority has not adopted a policy that indicates how the Authority will minimize concentration of credit risk, which is the risk of loss attributed to the magnitude of the Authority's investment in a single issuer, by diversifying the investment portfolio so that the impact of potential losses from any one type of security or issuer will be minimized, if/when the Authority has investments that are subject to this type of risk.

CUSTODIAL CREDIT RISK

The Authority has not adopted a policy that indicates how the Authority will minimize custodial credit risk, which is the risk that in the event of the failure of the counterparty, the Authority will not be able to recover the value of its investments of collateral securities that are in possession of an outside party, if/when the Authority has investments that are subject to this type of risk.

NOTE C - CAPITAL ASSETS

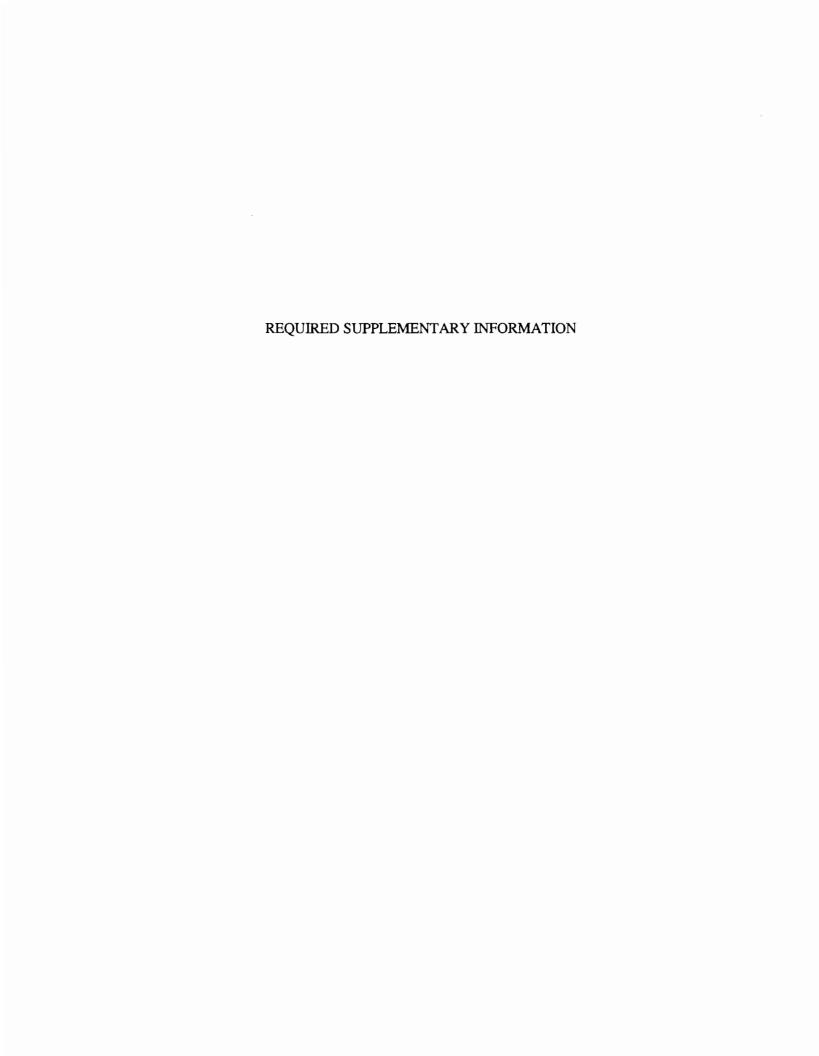
Capital asset activity for the year ended December 31, 2007 was as follows:

	Balance <u>1-1-07</u>	Additions	Disposals	Balance 12-31-07
Land Building & Improvements Furniture & Equipment	\$52,182 4,650 <u>3,125</u> \$59,957	\$ -0- -0- -0- \$ -0-	\$ -0- -0- <u>-0-</u> \$ -0-	\$52,182 4,650 <u>3,125</u> \$59,957
Less Accumulated Depreciation for	:			
Buildings & Improvements	\$(3,630)	\$ (510)	\$ -0-	\$(4,140)
Equipment, Furniture & Books	<u>(3,125</u>)	0-	0-	<u>(3,125</u>)
Total Accumulated Depreciation	<u>(6,755</u>)	<u>(510</u>)	0-	<u>(7,265)</u>
CAPITAL ASSETS, NET	\$ <u>53,202</u>	\$ <u>(510</u>)	\$ <u>-0-</u>	\$ <u>52,692</u>

Depreciation expense was wholly allocated to the lone governmental function (general government) in the amount of current depreciation expense of \$510.

NOTE D - RISK MANAGEMENT

The Authority is exposed to various risks of loss for liability and property, for which the Authority carries commercial insurance.



MAPLE GROVE CEMETERY AUTHORITY SPECIAL REVENUE FUND BUDGETARY COMPARISON SCHEDULE YEAR ENDED DECEMBER 31, 2007

	Original Budget	Final Amended <u>Budget</u>	<u>Actual</u>	Variance Favorable (Unfavorable)
REVENUES:				
Charges for Services:				
Burials	\$ 8,000	\$ 8,000	\$ 11,692	\$ 3,692
Lot Sales	4,000	4,000	3,200	(800)
Foundations	2,000	2,000	2,968	968
Interest			530	530
Other:				
Miscellaneous - Donation			_5,858	_5,858
TOTAL REVENUES	\$ 14,000	\$ 14,000	\$ 24,248	\$ 10,248
EXPENDITURES:				
Current:				
General Government:				
Supplies	\$ 1,500	\$ 500	\$ 136	\$ 364
Cemetery Maintenance	10,500	9,700	9,500	200
Building Maintenance	2,000	4,300	4,005	295
Insurance	1,200	1,200	974	226
Contracted Services	7,200	7,200	6,468	732
Professional Fees	1,400	1,400	950	450
Secretary & Treasurer Fees	1,500	1,500	1,224	276
Burial Services	5,000	5,000	3,875	1,125
Purchased Plots	1,000	500	-0-	500
Water & Dumpster	<u>800</u>	800	<u>765</u>	35
TOTAL EXPENDITURES	\$ <u>32,100</u>	\$ <u>32,100</u>	\$ <u>27,897</u>	\$ <u>4,203</u>
EXCESS OF REVENUES				
(UNDER) EXPENDITURES	\$(18,100)	\$(18,100)	\$ (3,649)	\$ 14,451
Fund Balance, Beginning of Year	23,481	<u>23,481</u>	23,481	
FUND BALANCE,				
END OF YEAR	\$ <u>5,381</u>	\$ <u>5,381</u>	\$ <u>19.832</u>	\$ <u>14,451</u>



DEMIS and WENZLICK, P.C.

Certified Public Accountants

James Demis, Jr., C.P.A. LaVearn G. Wenzlick, C.P.A. Lori S. Chant, C.P.A. Geraldine Terry, C.P.A. 217 N. Washington Street Pabst Building, Suite 201 Owosso, MI 48867

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Members of Maple Grove Cemetery Authority Ovid, Michigan Clinton County, Michigan

In compliance with the provisions of Section 11, Paragraph 2, of Act 2, Public Acts of 1968, we discovered the following areas which required specific recommendation, as a result of the audit our firm performed on the financial statements of Maple Grove Cemetery Authority of the year ended December 31, 2007.

There were no comments and recommendations.

We wish to thank the board for the excellent cooperation we received in performing the Authority audit. If we can be of any further assistance to the Authority please contact us.

Certified Public Accountants

Demis and Weighest, P.C.

Owosso, Michigan February 25, 2008